

~~CONFIDENTIAL~~

Safe 4902
 drw # 21

22 MAY 1962
 220562

Deputy Director of Security

Chief, Physical Security Division, OS

Criteria for Issuing "Visitor-No Escort" Badges W/O ATT

1. In accordance with your request, listed below are the criteria which are being utilized by this Division in an effort to reduce the number of "Visitor-No Escort" badge holders to the absolute minimum:

(a) Sponsoring component must submit justification for each such request. (Components have been advised that unless a person's official duties require that he visit Agency buildings on an average of once per week, for a one year period, a "Visitor-No Escort" badge should not be requested; and,

(b) Possession of appropriate security clearance as determined by the Personnel Security Division is a prerequisite to issuance of any badge.

2. All components have been advised that periodic reviews will be made of Building Security Branch records reflecting visits by "Visitor-No Escort" badge holders to determine that minimum frequency of visit requirements are being met.

DOC	8	REV DATE	28-4-81	REV	006199
CRIC COMP		22	31	TR	01
ORIG CLASS	C	REV CL	AS	C	
JUST	22	NEXT REV	2011	AUTH	HR TO-2

b1

25X1A9a

Attachment:

OS requests for "Visitor-No Escort" badges

cc: DD(PFS)
 DD(LOS)
 CSRS

OS/PHYSD: [redacted] b1 25X1A9a

II C 2

Distribution:

O&I - Adse.
 1 - PhysD
 1 - PhysD/BSB

~~CONFIDENTIAL~~

GROUP 1
 Excluded from automatic
 downgrading and
 declassification